

# HOSPITALITY MENU

*External*

Ashmolean Museum

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# ABOUT BENUGO EVENTS

The Ashmolean is one of the UK's most awe-inspiring buildings to hold an event.

Our team have been expertly operating events here since October 2009 and know intimately how to deliver success. From the initial quotation to planning the day itself, your dedicated event manager will be with you every step of the way.

We serve our customers with warmth and charm and believe food should be fun, fresh and delicious. We create simple, natural food that is delivered on time and on budget.

All our sandwiches and buffet food is made fresh on the day and all of our cakes are made in our own bakery. Our menus are seasonal and appropriate and we only work with the very best ingredients and suppliers available.

We can't wait to work with you to create something truly special.

## *Contact*

[ashmoleanhospitality@benugo.com](mailto:ashmoleanhospitality@benugo.com)

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# PLEASE NOTE

*We use a wide range of ingredients in our kitchen some of which may contain allergens.*

If you have a specific allergy or dietary requirement, please let us know. We would love to tell you what's in our food to assist you with your choice.

(v) vegetarian | (vg) vegan

Adults need around 2000 kcal a day

## *Terms & conditions*

- Price per person unless otherwise stated
- 14 working days in advance for all bookings
- 10 working days before the event, contract must be signed and returned
- 7 working days for final numbers and any dietary requirements
- 4 hours minimum staffing with any Working Lunch
- Linen charge will be added to any working lunch in Headley Lecture Theatre (optional with drinks only)
- 15 people minimum charge for any events
- For any hospitality larger than 50 people an equipment charge will apply
- If you would prefer one of our staff to be in the room and serve the guests in whole time with beverages we add a 4-hour minimum charge





# REFRESHMENTS & BREAKFAST

## *Hot beverages*

Tea, coffee – £2.50

Tea, coffee with biscuits – £3.60

## *Breakfast*

Selection of mini Danish pastries (two per person) – £2.40

Freshly cut fruit bowl – £32.00

Cheese and ham filled croissant – £4.20

Cheese and tomato filled croissant – £4.20

## *Why not to add an extra?*

Tea, coffee with mini  
Danish pastries (two per  
person) – £4.20

Tea, coffee with mini tray  
bake selection – £6.00

Tea, coffee with  
flapjacks – £5.00



# LUNCH

## *Classic working lunch*

One round of sandwiches per person – £7.00  
(A choice of meat, fish, vegetarian and vegan)

Served with crisps and tap water

## *Occasion working lunch*

One round of sandwiches per person – £10.00  
(A choice of meat, fish, vegetarian and vegan)

Served with crisps, piece of fruit and bottle of water

## *Feast working lunch*

One round of sandwiches per person – £16.00  
(A choice of meat, fish, vegetarian and vegan)

Seasonal salad bowl

Crisps, selection of cakes and bottle of water, tea and coffee

## *Why not to add an extra?*

Seasonal salad bowl  
(4–6 people) £17.00

Seasonal quiches  
(10 slices) £34.00 per quiche

Cheese board served with  
biscuit, grapes, chutney  
and celery sticks (4–6  
people) £38.00 per board

Charcuterie board  
served with bread and  
cornichons (4–6 people)  
£32.00 per board

Mezze boards (4–6 people)  
£30.00 per board





# COLD BEVERAGES

## *Cold beverages*

Still and sparkling water, 750 ml – £3.90

Orange juice 1 l jug – £4.50

Apple juice 1 l jug – £4.50

Elderflower fizz 2 l jug – £7.00

Coke 200 ml – £2.50

Diet Coke 200 ml – £2.50

## *Why not to add an extra?*

Pipers crisps – £1.40

Apple / banana / easy peel – £1.20

Biscuit – £1.50

Selection of cakes – £4.00

Brownie, red velvet, lemon drizzle

# TERMS & CONDITIONS

## *Contract*

This contract is made between Benugo Limited ("us" or "we") and you, the person, or company named as the Client in the front sheet of this document (the "Quotation"). We have agreed to provide the catering and hospitality services (the "Event Services") for the Event as these are described in the Quotation on the terms and conditions below. The contract between us is formed by the Quotation and these terms and conditions. It becomes legally binding when we receive a signed copy of the Quotation from you together with the Deposit (as described below).

## *Price and payment*

All Quotations are valid for three (3) months from the date of the Quotation. The anticipated price for the Event Services is set out in the Quotation and is exclusive of VAT (the "Price"). Unless otherwise agreed with us in writing, all prices listed in the Quotation for beverages are for budgetary purposes only and the final cost of beverages will be charged on the amount actually consumed at the Event. Menu prices listed in our Quotation are based on our costs at the date of the Quotation and are prepared on the basis of numbers set out in the Quotation. Our menu prices may change from time to time due to market availability and the cost of raw materials. We reserve the right to vary the Price where there are changes to costs. We will use our reasonable endeavors to keep you informed of any price changes and will try to avoid these changes where possible. If as part of the Event

Services we need to engage other service providers, any additional costs and expenses will be set out in the Quotation and included in the Price. Any losses or breakages will be charged by us at the replacement cost. Our menu prices may change from time to time due to market availability and the cost of raw materials. We reserve the right to vary the Price where there are changes to costs. We will use our reasonable endeavours to keep you informed of any price changes and will try to avoid these changes where possible.

## *The event services*

Subject to you fulfilling your responsibilities under these terms and conditions, we will provide the Event Services on the date, at the time, for the duration and at the venue (the "Venue") referred to in the Quotation. At least seven (7) working days before an Event, you will send us confirmation of final numbers for the Event. If, in comparison to numbers set out in the Quotation, the final numbers have: increased, we will use our reasonable efforts to accommodate your request (although we cannot guarantee that we will be able to do so) and we will update the Final Balance accordingly. If there is a material increase in numbers we reserve the right to require you to pay us an additional amount in cleared funds before the Event to cover the additional costs we may incur as a result of the increase in numbers; and decreased, we will still invoice you for the number agreed in the Quotation, as we have budgeted for these minimum numbers.

## *Our performance standard*

In providing the Event Services, we promise that: we will perform the services using all reasonable skill and care and to the standard reasonably expected of a contractor similar to us in the premium catering and hospitality industry; and all staff engaged by us under the terms of this contract will be adequately trained and will provide the catering and hospitality services in a professional manner.

## *Abandonment*

If we are delayed or prevented in any way from carrying out the Event Services due to circumstances outside our control (including, but not limited to fire, flood, adverse weather conditions, strike, acts of terrorism or civil disruption), you agree that we will not be liable for any failure or delay in performance of our obligations under this contract. If these circumstances continue then (subject to our ability to be able to mitigate our costs) we will reimburse you for any payments you have made to us for the Event Services.

## *Insurance*

We will have in force adequate insurance with a reputable insurance company to cover our potential liability under this contract, including without limitation public liability insurance and insurance against property damage. It is your responsibility (and we strongly recommend) that you take out insurance to cover the Event and any cancellation of it.

## *Limitation of liability*

Subject to condition our total liability to you under, or in connection with the contract, however arising, shall be limited in aggregate as follows: for loss or damage to physical property to £5,000,000; and for all other loss or damage, to an amount equal to the Price.

We shall in no circumstances whatever be liable to you for any loss of profit, or any indirect or consequential loss arising under or in connection to the contract. We do not exclude or limit our liability for death or personal injury caused by negligence, or any other matter which may not be excluded or limited by law.

## *Confidentiality*

Both of us will keep confidential and not use any confidential information we obtain about the other (or any of our related companies) in connection with the Event, or any of the arrangements connected to it. This obligation will continue after the Event has taken place.

## *General*

You shall not acquire any of our intellectual property rights by engaging us to provide the Event Services. We will not acquire any of your intellectual property rights in providing the Event Services. We are contracting with you as an independent contractor. Nothing in this contract shall create a partnership or the relationship of principal and

agent or employer and employee between us and you. If any provision of this contract is found by any court or administrative body or competent jurisdiction to be invalid or unenforceable, the invalidity or unenforceability will not affect the other provisions of this Contract and all provisions not affected by the invalidity or unenforceability will remain in full force and effect. You will not transfer this contract or any of your rights, liabilities or obligations, nor will you sub-contract any of your obligations under it (whether in whole or in part) without first obtaining our prior, written consent. Neither party to this contract intends any term of this contract to be enforceable by any third party. This contract and all non-contractual obligations arising out of or connected to it will be governed by and construed in accordance with English law and the parties agree to the exclusive jurisdiction of the English Courts.





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